



## POSITION DESCRIPTION

**Role:** Product Manager Asia

**Department:** Wealth Management Product Development

**Reports To:** Product Manager Wealth Management

**Location:** Sydney

### Summary

We are looking for a person to fill a Product Management role in the Sydney IRESS office to be part of the Wealth Management Product Development Team.

The purpose of the role is to be responsible for all aspects of product management for IRESS' Asian Wealth Management business. The successful applicant will be responsible for liaising closely with IRESS' Asian Business Development and Account Management teams in order to design and deliver the XPLAN product to the Asian market.

### Key Responsibilities

The successful applicant will be required to assist with the following:

- Ensuring all aspects of scope, specification, development, testing and documentation are coordinated – in order to meet agreed timelines and objectives for delivery of XPLAN to Asian clients.
- Gathering of user requirements and work them into use-cases and specifications for development.
- First point of contact for internal product queries, such as Product Groups, Development, Testing and Documentation.
- Be a key part of the WM Product Group by:
  - providing any information required, including constant feedback on product cycle status
  - planning for roll-outs of new releases
  - monitoring the development cycle
  - help to manage development queues
  - help to manage competing product development priorities
  - assisting with troubleshooting issues
  - coordinate the resolution of issues and reporting back to key stakeholders, both internal and potentially external.

### Other requirements

The role will require daily verbal communication with IRESS staff based in Asia. Due to time differences this will involve contact outside of local standard working hours, especially evenings.

Travel to key Asian cities from time to time, in order to understand markets; form relationships with clients and internal staff.

## Key Competencies

- Excellent communication, particularly with long distance communication and a variety of people with different cultural backgrounds and personalities.
- Collaborative approach to information sharing.
- Excellent organisational skills.
- Team player and diplomat.
- Driven by results.
- In-depth knowledge of financial planning software, ideally XPLAN.
- Ideally some understanding of Financial Planning in Singapore, Hong Kong and/or other South-east Asian contexts.
- Ability and willingness to learn about aspects of IRESS' Asian business environment and technical concepts.
- Ability to work in an unsupervised environment and take responsibility for decisions when Singapore is not available due to time-differences.
- The ability to critically evaluate processes and proactively implement improvements to bring about efficiencies in work flow.
- Ability to manage competing priorities.

**Note:** This position description is meant to reflect the particular attributes required at a point in time and is not meant to be definitive. The position's duties, responsibilities, competencies and other attributes will evolve or vary depending on the company's needs. In addition to the responsibilities specified here the position holder is to perform any other duties as reasonably requested.